

**Enrolled Minutes of the Eighty-fifth Regular or Special Meeting  
For the Twenty-Eighth Highland Town Council  
Regular Plenary Meeting  
Monday, March 25, 2019**

*Study Session.* The Twenty-Eighth Town Council of the Town of Highland, Lake County, Indiana met in a study session preceding the regular meeting on Monday, March 25, 2019 at 6:47 O'clock P.M. in the regular place, the meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

**Silent Roll Call:** Councilors Bernie Zemen, Mark Herak, Dan Vassar, and Steve Wagner were present. Councilor Kuiper was absent owing to a work emergency. The Deputy Clerk-Treasurer, Erin Stojic was present to memorialize the proceedings. A quorum was attained.

**General Substance of Matters Discussed.**

1. The Town Council reviewed and discussed the agenda of the imminent regular meeting.
2. Councilor Vassar asked each of the council members if they would be willing to contribute twenty dollars to cover the cost of rental fees at Lincoln Center. The rental is for a fundraiser for a Highland resident with Muscular Dystrophy. The Park Board has waved all fees but approximately \$100, and Councilor Vassar suggested the council members cover the remainder.

The study session ended at 6:56 O'clock p.m.

*Regular Plenary meeting.* The Twenty-Eighth Town Council of the Town of Highland, Lake County, Indiana met in its regular plenary meeting on Monday, March 25, 2019 at the regular starting time of 7:00 O'clock P.M. in the regular place, the plenary meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

The Town Council President, Steve Wagner presided. The Town Deputy Clerk-Treasurer, Erin K. Stojic, was present to memorialize the proceedings. The meeting was opened with Councilor Mark Herak reciting the Pledge of Allegiance to the Flag of the United States of America and offering a prayer.

**Roll Call:** Present on roll call were Councilors Bernie Zemen, Mark Herak, Dan Vassar and Steve Wagner. Councilor Kuiper was absent owing to a work emergency. The Deputy Clerk-Treasurer, Erin K. Stojic was present to memorialize the proceedings. A quorum was attained.

**Additional Officials Present:** Rhett Tauber, Esq., Town Attorney; Mark Knesek, Operations Director; Patrick Vassar, Assistant Police Chief; William R. Timmer, Jr., CFOD, Fire Chief; Alex Brown, CPRP, Superintendent of Parks and Recreation; and Kathy DeGuilio-Fox, Redevelopment Director were present.

*Also present:* Larry Kondrat of the Waterworks Board of Directors and Ed Dabrowski IT Director (Contract) were also present.

*Guests:* Robin Carlascio of the Idea Factory was also present.

**Minutes of the Previous Meetings:** The minutes of the regular meeting of 11 March 2019 were approved by general consent.

**General Orders and Unfinished Business:**

1. **Works Board Order No. 2019-05:** An Order of the Works Board Approving and Authorizing a Licensing Agreement for Small Cell Facilities on Utility Poles between the Town of Highland and New Cingular Wireless PCSLLC., as a Communications Service AT&T Mobility.

Councilor Herak moved the passage and adoption of Works Board Order No. 2019-05. Councilor Zemen seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The order was adopted.

The Town of Highland  
Board of Works  
Order of the Works Board No. 2019-05

**AN ORDER of the WORKS BOARD APPROVING and AUTHORIZING A LICENSING AGREEMENT FOR SMALL CELL FACILITIES on UTILITY POLES BETWEEN THE TOWN of HIGHLAND and NEW CINGULAR WIRELESS PCS, LLC., as a COMMUNICATIONS SERVICE AT&T MOBILITY.**

**WHEREAS**, The Town of Highland in order to operate a government that serves the public good and welfare, provides or produces certain regulatory services, all pursuant to powers conferred expressly in IC 36-8-2 and IC 36-7-2;

**WHEREAS**, The Town of Highland through its Town Council, pursuant to its authority set forth herein, did amend the Highland Municipal Code, adding Chapter 15.41, called "*Small Cell and Telecommunications Facilities*";

**WHEREAS**, New Cingular Wireless PCS, LLC., as a communications service AT&T Mobility has presented an agreement for licensing small cell facilities on utility poles and similarly described locations in the Town of Highland;

**WHEREAS**, The Public Works Director and the Town Attorney have reviewed the licensing agreement, and find it consistent with the provisions of Chapter 15.41 of the Highland Municipal Code;

**WHEREAS**, The Public Works Director has recommending approving the license agreement as presented by New Cingular Wireless PCS, LLC., as a communications service AT&T Mobility;

**WHEREAS**, The Town Council, acting as the Board of Works for the Town of Highland, pursuant to I.C. 5-22-17-4, desires to accept the recommendation of the Public Works Director and approve the agreement for licensing small cell facilities on utility poles and similarly described locations in the Town of Highland as presented by New Cingular Wireless PCS, LLC., as a communications service AT&T Mobility;

**WHEREAS**, The Town Council finds that approving such agreement is in the best interest of the Town of Highland; and

**WHEREAS**, New Cingular Wireless PCS, LLC., as a communications service AT&T Mobility, has presented a licensing agreement for licensing small cell facilities on utility poles and similarly described locations in the Town of Highland, which the Town Council as the Works Board now desires to consider and approve,

**Now Therefore be it Ordered** by the Town Council acting as the Works Board of the Town of Highland, Lake County, Indiana:

**Section 1.** That the licensing agreement for small cell facilities on utility poles and similarly described locations in the Town of Highland between the Town of Highland, Lake County, Indiana and New Cingular Wireless PCS, LLC., as a communications service AT&T Mobility, is hereby approved and adopted in every respect;

**Section 2.** That the agreement is made a part of this order as an exhibit and is incorporated by reference;

**Section 3.** That the Town Council President is hereby authorized to execute the licensing agreement with New Cingular Wireless PCS, LLC., as a communications service AT&T Mobility, under the terms of this order and the agreement with his signature.

**Be it so Ordered.**

**DULY, PASSED, ADOPTED and ORDERED** by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 25<sup>th</sup> day of March 2019 having passed by a vote of 4 in favor and 0 opposed.

WORKS BOARD of the TOWN of  
HIGHLAND, INDIANA

/s/ Steven Wagner, President (IC 36-5-2-10)

Attest:

/s/Erin K. Stojic  
Deputy Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

(Agreement on file)

- 2. Works Board Order No. 2019-06:** An ORDER of the WORKS BOARD APPROVING and AUTHORIZING the Town Clerk-Treasurer to Enter into a Lease- Agreement for ONE PITNEY BOWES POSTAGE METERING DEVICE, pursuant to IC 5-22 and Section 3.05.050 of the Municipal Code.

Councilor Herak moved the passage and adoption of Works Board Order No. 2019-06. Councilor Zemen seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The order was adopted.

Town of Highland  
Board of Works  
Order of the Works Board 2019-06

An ORDER of the WORKS BOARD APPROVING and AUTHORIZING the Town Clerk-Treasurer to Enter into a Lease- Agreement for ONE PITNEY BOWES POSTAGE METERING DEVICE, pursuant to IC 5-22 and Section 3.05.050 of the Municipal Code.

**WHEREAS**, The Town of Highland, through its Town Council, has determined that a need exists to continue to utilize a postage metering device to provide efficient postal metering service to the several departments of the Town, pursuant to Highland Municipal Code, Section 3.05.030(A);

**WHEREAS**, The Town Clerk-Treasurer is the purchasing agent for the several executive departments of the Town, all pursuant to Highland Municipal Code, Section 03.05.050(D)(9);

**WHEREAS**, The Town of Highland through its Office of the Clerk-Treasurer has substantially complied with the provisions of the Highland Municipal Code, Section 3.05.060(G)(2), having ascertained that both the total use rental price of the equipment sought and the annual payments under the considered lease rental agreement are profoundly less than the recorded quote threshold of \$50,000, totaling \$1,621.32 per year and \$6,485.28 for the duration of the agreement;

**WHEREAS**, The Town of Highland through its Office of the Clerk-Treasurer did received a lease rental agreement renewal proposal offered at five dollars and eighty-two cents (**\$5.82**) less per month totaling **\$279.36** less than the current lease agreement over the 48 months;

**WHEREAS**, The Town of Highland through its Office of the Clerk-Treasurer did review this renewal offer from **Pitney Bowes** for a **forty-eight (48) month lease rental** agreement for a **DM400 C System Postage Metering Device and US Postal Scale** found its price reasonable, nearly the same as the current cost of service, and recommends its approval; and

**WHEREAS**, As purchasing agency for the Office of the Clerk-Treasurer and several executive departments of the Town, the Highland Town Council must approve any leases or rental agreements with duration of greater than one year, all pursuant to the Highland Municipal Code, Sections 3.05.030 (A), 3.05.040(C) and 3.05.050(B)(1);

**WHEREAS**, There are sufficient and available appropriation and cash balances on credit to the proper Funds for 2019 to support the rental payments under the terms of the proposed agreement and the issuance of a purchase order, all pursuant to I.C. 5-22-17-3(e) and I.C. 5-22-18-5;

**WHEREAS**, The Town Council, as the works board of the municipality, wishes now to act on the proposed lease rental agreement now presented,

**NOW, THEREFORE, BE IT RESOLVED**, by the Town Council of the Town of Highland, Indiana as follows:

**Section 1.** That Lease with Rental Agreement as presented by **Pitney Bowes** for a **forty-eight (48) month lease rental and maintenance** agreement for a **DM400 C System Digital Postage Metering Device and US Postal Scale** is hereby accepted and approved in each and every respect;

**Section 2.** That the proposed lease rental and maintenance charges presented in the offer, providing a monthly payment of **\$129.29** is reasonable and fair;

**Section 3.** That the Town Clerk-Treasurer is hereby authorized and directed to execute the agreement and any additional documents in order to implement the terms of this accepted offer;

**Section 4.** That when the fiscal body of the governmental body makes a written determination that funds are not appropriated or otherwise available to support continuation of performance of a contract, the contract is considered canceled and a determination by the fiscal body that funds are not appropriated or otherwise available to support continuation of performance is final and conclusive, all pursuant to IC 5-22-17-5.

**Section 5.** That the Clerk-Treasurer is hereby authorized to expend appropriated funds as budgeted in order to support and implement the agreement.

**Be it So Ordered**

**DULY, ADOPTED and ORDERED** BY the Town Council of the Town of Highland, Lake County, Indiana, acting as the Board of Works, this 25<sup>th</sup> day of March 2019 having passed by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

/s/Steve Wagner, President (IC 36-5-2-10)

Attest:

/s/Erin K. Stojic  
**Deputy Clerk-Treasurer** (IC 33-42-4-1; IC 36-5-6-5)

(Agreement on file)

- 3. Works Board Oder No. 2019-07:** An Order Approving and Authorizing the Metropolitan Police Chief to enter into a purchase agreement with Vermillion Systems, Inc., IN through the State of Indiana to purchase Intersection Hi-Def Video system equipment and accessories, and finding it a Special Purchase pursuant to LC. 5-22 and Section 3.05 of the Highland Municipal Code.

Councilor Herak moved the passage and adoption of Works Board Order No. 2019-07. Councilor Vassar seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The order was adopted.

**Town of Highland  
Board of Works  
Order of the Works Board 2019-07**

**An Order Approving and Authorizing the Metropolitan Police Chief to enter into a purchase agreement with Vermillion Systems, Inc., IN through the State of Indiana to purchase Intersection Hi-Def Video system equipment and accessories, and finding it a Special Purchase pursuant to I.C. 5-22 and Section 3.05 of the Highland Municipal Code.**

**Whereas,** The Town of Highland Metropolitan Police Department, as part of its public duties, has a responsibility for patrol, public safety and protection of life and property throughout the Town of Highland and, from time to time, it is necessary to purchase and or lease materials and supplies in order to carry out the functions of the department;

**Whereas,** The Metropolitan Police Chief has determined a need to replace certain equipment and supplies and has further determined the purchase price will be below \$50,000.00 and an opportunity has arisen which enables the department to purchase additional Intersection Hi-Def Video system equipment and accessories;

**Whereas,** The Metropolitan Police Chief has identified Vermillion Systems, Inc., IN, through the State of Indiana to be a desirable source vendor for the purchase of equipment and supplies at a price of **\$16,520.50**;

**Whereas,** The price for the purchase exceeds \$15,000.00 and, pursuant to Section 3.05.040 (E) as well as Section 3.05.050 (B)(2) of the Highland Municipal Code, such purchase requires the express approval of the purchasing agency;

**Whereas,** The Town Council as the Works Board of the Municipality, pursuant to Section 3.05.030 (A)(2) of the Highland Municipal Code serves as the purchasing agency for the Metropolitan Police Department;

**Whereas,** The Metropolitan Police Chief, pursuant to Section 3.05.050 (D)(2) of the Highland Municipal Code, serves as the Purchasing Agent for the Metropolitan Police Department;

**Whereas,** The Purchasing Agent, believes that this purchase qualifies as a special purchase to be made without soliciting bids or proposals because in this instance (1) the compatibility of equipment, accessories or replacement

parts is a substantial consideration in this purchase and (2) only one source meets the department's reasonable requirements, which is the source recommended for this purchase;

**Whereas**, The Purchasing Agent, for the rationale stated herein, elects to purchase without resort to soliciting quotes or bids pursuant to Section 3.05.065 (I) of the Highland Municipal Code;

**Whereas**, The purchase of the Intersection Hi-Def Video system equipment and accessories will be supported by appropriations in the **Public Safety Local Income Tax LIT Fund**; and,

**Whereas**, The Town Council now desires to approve and authorize the Police Chief to complete the purchase pursuant to the terms and stated herein,

**Now, Therefore Be It Ordered** by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board of Municipality:

**Section 1.** That the Works Board hereby authorizes and approves the purchase from Vermillion Systems, Inc. 603 Roosevelt Road, Walkerton, IN, for the purchase of the Intersection Hi-Def Video system equipment and accessories in the amount of \$16,520.50 pursuant to IC 5-22 and Section 3.05.060 (G) (2) of the Highland Municipal Code;

**Section 2.** That the Works Board hereby finds and determines the following:

- (A) That Vermillion Systems, Inc. 603 Roosevelt Road in Walkerton, IN is the sole source to meet the police departments reasonable requirements for this purchase; and,
- (B) That for this purchase, the compatibility of equipment, accessories or replacement parts is a substantial consideration; and,
- (C) That for the foregoing rationale, this purchase qualifies as a special purchase pursuant to IC 5-22-10 et seq. and HMC Section 3.05.065 (I);

**Section 3.** That the Metropolitan Police Chief is now authorized and approved to execute the purchase agreement and any additional documents in order to implement this purchase and then file these documents as financial materials with the Office of the Clerk-Treasurer, pursuant to IC 36-5-4-14.

**Be It So Ordered.**

**DULY, ADOPTED and ORDERED** BY the Town Council of the Town of Highland, Lake County, Indiana, acting as the Board of Works, this 25<sup>th</sup> day of March 2019 having passed by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**  
/s/Steve Wagner, President (IC 36-5-2-10)

Attest:

/s/Erin K. Stojic  
**Deputy Clerk-Treasurer** (IC 33-42-4-1;IC 36-5-6-5)

**4. Resolution No. 2019-14: A Resolution Articulating The "Sense Of The Town Council" Regarding Its Opposition To The Proposed Increase In Electrical Rates And Related Matters Requested By NIPSCO In IURC Cause No. 45159.**

Councilor Herak moved the passage and adoption of Resolution No. 2019-14. Councilor Zemen seconded. During discussion of the resolution, Councilor Herak expressed the Town Council's concern over wanting to protect residents from a rate increase and the elimination of the special rates that Town of Highland and NIPSCO had agreed upon for LED lights. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The Resolution was adopted.

**HIGHLAND TOWN COUNCIL  
Resolution No 2019-14**

**A RESOLUTION ARTICULATING THE "SENSE OF THE TOWN COUNCIL" REGARDING ITS OPPOSITION to the PROPOSED INCREASE IN ELECTRICAL RATES AND RELATED MATTERS REQUESTED BY NIPSCO in IURC Cause No. 45159**

**WHEREAS,** The Town of Highland was incorporated to provide certain public services to the residents of this community, all of whom are also residents of this state, and Nation, for whom their elected public servants commit their judgment and industry to promote the general welfare and common public good;

**WHEREAS,** The Highland Town Council, as the fiscal and legislative body of the Town of Highland, from time to time, encounters issues of public import and moment which warrant an expression from the elected representatives as part of the public discourse on the matter;

**WHEREAS,** Article 1, Section 31 of the Indiana Constitution provides that no law shall restrain any of the inhabitants of the State from assembling together in a peaceable manner, to consult for their common good, nor from instructing their representatives, nor from applying to the General Assembly for redress of grievances;

**WHEREAS,** The First Amendment of the United States Constitution provides that Congress shall make no law abridging the freedom of speech, or the right of the people to peaceably assemble, and to petition the government for redress of grievances;

**WHEREAS,** On October 31, 2018, the Northern Indiana Public Service Company (NIPSCO) filed a petition with the Indiana Utility Rate Commission, docketed as Cause No. 45159; and

**WHEREAS,** NIPSCO's rate case petition in Cause No. 45159, NIPSCO requested an approximately eleven and three quarters percent (11.75%) increase to residential electrical rates, while further proposing a reduction for Industrial customers of 18.9%;

**WHEREAS,** The eight municipal governments of East Chicago, Valparaiso, Dyer, Griffith, Highland, Munster, Schererville, and Winfield, have engaged London Witte, LLP to file testimony on their behalf to express opposition to the proposed rate increase, and "to offer recommendations that will benefit our members, residents of NIPSCO's electric service area, and NIPSCO regarding the proposed plan to shift to non-coal based generation and certain NIPSCO proposed rates to municipalities;

**WHEREAS,** The NIPSCO petition in Cause 45159 further seeks to "reset" its current specific tariff for light emitting diode (LED) streetlights, and effectively eliminating it – a rate and tariff that the eight municipalities fought for and won just two years ago during the last major NIPSCO rate case; and

**WHEREAS,** **In Case No. 45159,** Ted Sommer, a partner with LWG CPA's and ADVISORS, has filed testimony before the IURC that the proposed rate change for *our recently converted NIPSCO owned streetlights* would result in *increased costs* to the eight municipalities, as follows:

- 32.73% for streetlights with up to 50 watt LED replacement,
- 38.74% for streetlights with 70 to 90 watts LED replacement,
- 44.53% for streetlights with 91-115 watts LED replacement,
- 48.90% for streetlights with 170-210 watts LED replacement;

**WHEREAS,** Among the eight municipalities, there were 7,471 lights changed out to the LED replacement from before the end of 2016 through November 2017, and the end of the so-called fifty percent (50%) LED Retrofit socialization would cause the increases described in the forgoing paragraph;

**WHEREAS,** The ironic and disincentivizing effect of this is the very eight municipalities that took action, expended time and resources to maximize the technical value of the LED conversion program, have the NIPSCO LED retrofit program approved, and worked with NIPSCO in LED design and installation in their communities would suffer *these huge rate increases*, while communities that DID NOT invest in creating NIPSCO's LED retrofit program that receive LED retrofits after December 31, 2019 will enjoy the 50% socialization in this tariff, thereby benefitting in a way and likely for a period of time that is overtly unfair and unjust; and

**WHEREAS,** The Town of Highland by and through its elected officers wishes to offer a *distinct, strong and clear* public expression on the public importance of this matter,

**NOW, THEREFORE BE IT RESOLVED** by the Town Council of the Town of Highland, Lake County, Indiana that it is the sense of the Town Council of Highland is as follows:

**Section 1.** That Highland Town Council, **strongly opposes** NIPSCO requested increase to electrical rates of approximately *eleven and three quarters percent (11.75%) increase to residential electrical rates*, while further proposing a *reduction* for Industrial customers of nearly nineteen percent (19%);

**Section 2.** The Town of Highland by and through its Town Council, further **strongly opposes** the NIPSCO request, so called "reset" of its current specific tariff for LED streetlights, and effectively eliminating that tariff rate that the eight municipalities fought for and won just two years ago during the last major NIPSCO rate case;

**Section 3.** The Town of Highland by and through its Town Council, still further offering its sense of the subject, respectfully supports the recommendations of Office of Utility Consumer Counselor (OUCC) efforts to minimize or avoid any NIPSCO rate increase;

**Section 4.** The Town of Highland by and through its Town Council, still further offering its sense of the subject, *with respect fully supports and embraces* the testimony of the Indiana Municipal Utility Group - comprised of the municipalities of East Chicago, Valparaiso, Dyer, Griffith, Highland, Munster, Schererville, and Winfield,-- directly submitted by Ted Sommer, C.P.A. of LWG, CPAs and Advisors;

**Section 5.** That the Clerk-Treasurer be hereby further instructed to transmit and forward this resolution to the **Indiana Utility Regulatory Commission**, the **Office of Utility Consumer Counselor**, and such other persons as may be deemed to have an interest in this matter and to encourage those persons to evidence their strong desire to see the objects and purposes of this "Sense of the Council Resolutions" achieved.

**DULY RESOLVED and ADOPTED** this 25<sup>th</sup> Day of March 2019 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

/s/ Steve Wagner, President (IC 36-5-2-10)

Attest:

/s/ Erin K. Stojic  
Deputy Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

5. **Action to approve appointment or employment of full-time employee, pursuant to Section §3.03 of the Compensation and Benefits Ordinance.** Operations Director recommends the following: (A) The hiring of James Hamilton, to the full-time position of Pump Station Operator in Public Works Department (Agency) at a rate of pay of \$19.75 per hour. *This will not increase the full-time workforce greater than the authorized work force strength.*

Councilor Vassar moved to appoint or employ James Hamilton full-time in the Public Works Department as Pump Station Operator. Councilor Herak seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. Mr. Hamilton was hired.

6. **Authorizing the proper officer to publish legal notice of a public hearing:** Public Hearing to receive public views regarding the community development and housing needs relative to an application to be filed by the Town of Highland regarding its use of Community Development Block Grant Funds, as part of its participation with the Lake County Community Development Department and the United States Department of Urban Development.

Councilor Herak moved to authorize the proper officer to publish a legal notice the public hearing for Monday, April 8, 2019 at 7:00 O'clock P.M. and 3333 Ridge Road. Councilor Vassar seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The notice will be published.

#### **Notice of Public Hearing**

Notice is hereby given that the Town of Highland, Lake County, Indiana, will hold a public hearing at 7:00 P.M. on Monday, April 8, 2019, 2017, at the Highland Municipal Building located at 3333 Ridge Road, Highland, Indiana.

The Town will submit an application for a one (1) year program under the Community Development Block Grant, created by the Housing and Community Development Act of 1974, as amended to date, to the Lake County Community Economic Development Department.

Lake County will then compile and submit a one (1) year application to the Indianapolis Area Office of the U. S. Department of Housing and Urban Development.

The amount of C.D.B.G. funding available for the year 2019 and 2020 to the Town of Highland, Indiana is approximately One Hundred Two Thousand Three One Hundred Thirty Dollars (\$102,130.00).

The purpose of this hearing is to obtain the views of the citizens on community development and housing needs as they relate to this application.

This hearing is open to all residents of the Town of Highland. Any citizen desiring to speak on these matters will be afforded an opportunity to do so. The activities must be designed to benefit low/moderate income persons and to eliminate or prevent slums and blight.

/s/Steve Wagner, President  
Highland Town Council

**Comments or Remarks from the Town Council:**  
*(For the Good of the Order)*

- **Councilor Bernie Zemen:** *Chamber of Commerce Co-Liaison • IT Liaison • Liaison to the Board of Waterworks Directors • Liaison to the Community Events Commission.*

Councilor Zemen acknowledged the IT Director who reported that they are nearly finished with the updates to the RecTrac software at Lincoln Center and the expansion of wireless internet in the fitness center.

- **Councilor Dan Vassar:** *Liaison to the Park and Recreation Board.*

Councilor Vassar acknowledged the Park and Recreation Superintendent who reported that JV softball is under way and soccer will be starting next week. The water has been turned on at the ball fields. He also commented on the lack of applicants for summer help and concern for finding enough employees.

Councilor Vassar acknowledged the Operations Director and thanked him for the updated list of streets to be paved in 2019. The Operations Director commented that the road salt caused a great deal of damage this winter. Councilor Vassar acknowledged that LaPorte Street is a priority on the list and the Operations Director Agreed.

- **Councilor Mark Herak:** *Budget and Finance Chair • Liaison to the Board of Sanitary Commissioners • Town Board of Metropolitan Police Commissioners, Liaison.*

Councilor Herak offered Congratulations to Councilor Zemen for winning the Times' Biggest Loser Contest.

He also commented on the upcoming paving projects, which will include new curbs on LaPorte St. He acknowledged the Operations Director who stated that the Community Crossings Grant awards will be announced this week. He also said that Public Works will be doing some leaf pick up again starting next week and will do so for about two weeks. They will also be starting branch pick up.

Councilor Herak also acknowledged the Assistant Chief who updated everyone on the status of the new high-definition video camera that is being installed on Duluth and Kennedy. The Assistant Chief explained that the camera will be a great tool for crime prevention and that these cameras have already been used by Hammond. The cameras are a live feed but also record, and can be used for stills to identify license plates or criminals who may be fleeing from a crime.

- **Councilor Konnie Kuiper:** *Fire Department, Liaison • Chamber of Commerce Co-Liaison.*

Councilor Kuiper arrived to the meeting during the comments at 7:16 O'clock P.M. Councilor Kuiper had no comments.

- **Councilor President Steve Wagner:** *Town Executive • Chair of the Board of Police Pension Trustees • Advisory Board of Zoning Appeals Liaison.*

The Fire Chief was acknowledged by the Council President and reported that there was recently a banquet hosted by the fire department, and the council attended.

Councilor President Wagner stated that he had been in contact with the Building Inspection Commissioner, who could not attend, but he wished him well. He reported that the BZA would have a small agenda for their next meeting, but they will be looking at a request for a side set-back.

**Comments from Visitors or Residents:**

1. Larry Kondrat, 8115 Fourth Place West, Highland, stated that there has been a "Port-a-potty" outside of his brother's house at 9343 Farmer Drive since June of 2018 following a house fire and subsequent reconstruction. Mr. Kondrat asked that the council investigate the duration and location of the "Port-a-potty" and see if there is any way that it can be moved to the back side or removed from the property.
2. Elijah Aurand, 9315 Farmer Drive, confirms that he lives near the site of the "Port-a-potty" and agrees that it has been in the front yard of the property since June of 2018. Additionally, Mr. Aurand directed a question to the Assistant Police Chief, asking if the high-definition camera would be used to issue tickets to drivers who run stop lights. Assistant Chief Vassar stated that the camera will not be used to report traffic, only to obtain information following criminal activity.

**Payment of Accounts Payable Vouchers.** There being no further comments from visitors or residents, Councilor Zemen moved to allow the vendors accounts payable vouchers as filed on the pending accounts payable docket, covering the period **March 12, 2019 to March 25, 2019**, and the **payroll docket for March 15, 2019**. Councilor Herak seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The accounts payable vouchers for the vendor docket were allowed, payments allowed in advance were ratified, the payroll docket listed was ratified and for all remaining invoices, the Clerk-Treasurer was authorized to make payment.

**Vendors Accounts Payable Docket:**

**General Fund, \$187,892.97; Motor Vehicle Highway and Street (MVH) Fund, \$32,521.63; Law Enforcement Continuing Education, Training, and Supply Fund, \$1,064.24; Information and Communications Technology Fund, \$5,381.61; Police Pension Fund, \$439.99; Municipal Cumulative Capital Development Fund, \$5,639.78; Traffic Violations Fund, \$8,000; Gaming Revenue Sharing Fund, \$1,141.20; Total: \$242,081.42.**

**Payroll Docket for payday of March 15, 2019:**

**Council, Boards and Commissions, \$0.00; Office of Clerk-Treasurer, \$16,152.22; Building and Inspection Department, \$8,841.81; Metropolitan Police Department, \$121,768.72; Fire Department, \$3,567.10; Public Works Department (Agency), \$65,802.20; and Police Pension, \$0.00. Total Payroll: \$216,132.05.**

**Adjournment of Plenary Meeting.** Councilor Vassar moved that the plenary meeting be adjourned. Councilor Kuiper seconded. Upon a vote *viva voce*, the motion passed. The regular plenary meeting of the Town Council of Monday, March 25, 2019 was adjourned at 7:21 O'clock p.m.

Erin K. Stojic  
Deputy Clerk-Treasurer